



Position Description Camp Counselor

BACKGROUND

Boston Explorers (BE) is a non-profit summer and school vacation camp for young people ages 7-17. The camp offers a wide range of enriching experiences that include citywide explorations, hands-on learning, spontaneous free play, and exercise. Every child is accepted regardless of family resources. Our staff is a diverse group of counselors who have a strong work ethic, demonstrate leadership and maturity, and enjoy the company of children. At Boston Explorers, children do four things daily: *Make things with their hands, Explore Boston, Have fun, and are kind to everyone.* The entire city is our campground!

CAMP COUNSELOR POSITION

Camp counselors implement and lead program activities for campers, ages 7–15. Our Program staff is a diverse group of individuals who possess a strong work ethic, demonstrate leadership and maturity, and who enjoy the company of children. We are looking for individuals with interest and experience in education or child/adolescent development who want to participate in providing quality programming for youth. For more information about us please check our website at www.bostonexplorers.org

ESSENTIAL JOB DUTIES

BE counselors are essential to the success of the children in our program.

A counselor's chief responsibility is to the children.

Learn the children's names.

Greet them each morning.

Play with them and talk to them.

Find out about their interests and ideas.

Invite them to try new things.

Help them get to know one another and make new friends.

Guide them in working out conflicts with other campers.

Second, keeping children safe.

Monitoring of games and activities, ensuring safe play at all times.

Maintain the trip bag with first aid supplies/medication and camper info sheets.

Supervise children on public transportation and explorations.

Maintaining an environment of inclusivity and kindness.

Third, actively participate in the Boston Explorers camp community.

Lead camp program as senior staff facilitator of the day.

Set up and run daily activities.

Help children prepare lunch and snacks.

Initiate new activities and interactive games to engage children.

Participate in daily staff meetings.

Organize and participate in community meetings.

Last, communicate with and support fellow staff members

Take direction from staff members in leadership roles.

Communicate with and support other counselors with campers and activities.

Inform senior staff of concerning behavior that may require intervention.

Share your stories regarding fun and meaningful moments at the end of each day.

Contribute to daily staff debriefing sessions.

To be considered for this position, you must be able to work within the Boston Explorers calendar:

Staff Orientation: June 24 – June 28 Camp Season: July 1 – August 19

This is a seven-week full-time summer position with 8-10 hours of additional work each month from April - June. In addition to regular camp sessions, there may be opportunities to work additional hours if the Explorer's program offers an additional week of camp (August 19-23) and other special events throughout the year.

- Boston Explorers conducts Criminal Offenders Record Information (CORI) and Sexual Offenders Record Information (SORI) checks on all employees
- Camp counselors go through a rigorous interview and screening process.
- Boston Explorers maintains a 1:6 senior staff-to-camper ratio.
- Must be at least 18 years old.
- Must have at least one year of post-high school experience (college, trade school, job, or job training).
- Must be able to provide three written references.
- Must be able to provide immunization records (MA state regulations).
- Must be first-aid/CPR certified (if hired, BE will provide training)

Salary/Pay rate:

\$18-\$22 per hour. Salary is commensurate with experience.

Fluency in Spanish is a plus.

Supervision and Evaluation

Camp Counselors report to and are supervised by the Lead Counselor.

Informal evaluations and debrief meetings are conducted regularly throughout the summer.

EQUAL OPPORTUNITY:

Boston Explorers provides equal employment opportunity to all individuals regardless of their, color, religion, sex, sexual orientation, gender identity, age, disability, national origin, citizenship, or marital status.

HOW TO APPLY:

Please send a resume with a cover letter to nwright@someoneelseschild.org